

**DRAFT Minutes of Asby Parish Council Annual Meeting held on
Tuesday 5th July at 8.00pm**

Present:- Graham Parkin (Chair), Mick Clayton (Vice-chair), Mark Brown, Gayle Bell and 5 members of the public

Apologies for absence

30/11 The Clerk, Emma Greenshaw (maternity leave), and Councillor Phil Saul. In the absence of the clerk, the minutes taken by Gayle Bell.

Declarations of Interest

31/11 There were no declarations of interest

Minutes of Previous Meeting

32/11 Minutes of the Annual Parish Council meeting held on 17th May 2011 were **approved**.

Clerk's Report

33/11 In the absence of the Clerk, report was read by the Chair.

- Street cleaning Report submitted for un- emptied bins on Well Green and Bus Shelter following a complaint from a resident. Bins now emptied.
- Following request to Land Registry for address of owners of "Church View" (empty property), letter sent to the owners, and ongoing liaison with Steve Newton of Eden District Council to address issue.
- Contacted Natural England to arrange a drop in session for National Park consultation, which is currently on hold.
- Response to Library Consultation which was passed to Gayle Bell who liaised with members of the Book club and collated their responses. These were forwarded for inclusion in the results of the EDC Library consultation.

Chair's Report

34/11 Report as follows:

- Appleby Horse Fair. Complaints were made about the horse manure left, and the banks of the beck had been used as a toilet. It was also noted that fires had been lit on the greens. Chair thanked those volunteers who collected and bagged the litter daily, which was collected promptly by EDC.
- Chair met with John Banks of Highways Dept. regarding the proposed work to alleviate surface water holding in front of the Alms Houses, and drainage affecting the Cemetery, and the manhole in the layby outside the cemetery. Further to this in minute 46/11.
- Chair will attend a meeting re Broadband on Friday of this week, at which Miles Mandelson is to be a speaker.

Progress report on Heart of Eden Development Trust

35/11 In the absence of Piers Palmer, the Parish representative, the Chair mentioned three issues currently being covered by the H of E D.T.:

- i) the members of the Trust are seeking to compile a register of empty properties in the Heart of Eden area. As Asby Parish Council is already dealing with this issue it was **agreed** no action to be taken.
- ii) Heart of Eden Newsletter is to be circulated to each parish with 4 copies per parish.
- iii) Bongate Weir - the trust are now seeking an architect to progress this study.

Public Participation

36/11 Miles Mandelson clarified the nature of the Broadband meeting he is to address on Friday. The forum representatives cover the area from Kirkby Lonsdale to the Northern Fells, and from Patterdale to the Upper Eden. This includes Great Asby Broadband. The Group are in collaboration with Broadband UK and with Cumbria County Council and participation will allow discussion on options for delivery, and procuring developments in Broadband for the whole of the area represented. At the Chair's request, MM indicated that the role of the Parish Council is to support delivery of Broadband and utilise their power to raise capital investment and develop services.

37/11 A question from the public on the results of consultation on affordable housing, was confirmed by the Chair, that the outcome is due out in the autumn.

Finance

38/11 Accounts were **approved** as attached.

39/11 Clerk expenses for April – June 2011 £21.39 **approved**

40/11 Council **agreed** that the Cumbria CVS Payroll Service should be adopted and payment agreed to arrange payments to the clerk twice yearly.

Annual audit

41/11 Internal audit report received and recommendations **noted** (Clerk's salary and expenses; Registration of the Greens with the Land Registry)

42/11 **Noted** Annual Audit Return had been completed and submitted.

Planning

43/11 The following planning applications were considered:

11/0417 Proposed extension to existing garage; Ivy House, Great Asby; Mr & Mrs Savage. Parish Council considered the application and have a neutral stance without comments.

Action: Chair to submit response

44/11 The following Planning Decisions were noted:

APPROVED 11/0267 Fell one ash and one sycamore tree to improve satellite signals in Conservation Area; field opposite Ghyll View; PDP Associates. General discussion application which the PC had previously addressed. The Planning Committee decision was to agree to the trees being felled, subject to the agreement of the land owner. Anecdotal information indicated that the landowner would refuse to give such permission

GRANTED 11/0220 Extension to rear of dwelling; 7 Riverside View, Great Asby; Mr & Mrs Denby

Correspondence

45/11 Correspondence and consultations were circulated and actioned as follows:

Date	Sender	Nature of Correspondence	Notes/ Action required
20/5/11	Cumbria Police Authority	Launch of new website at http://bit.ly/l4DUXl	
31/5/11	Friends of the Lake District	Support for National Park boundary extensions	
31/5/11	Cumbria Highways	Planned works at Alms Houses	Site meeting held
2/6/11	EDC	Decision on Scrutiny Workplan topics	
6/6/11	CALC	Community Right to Build leaflet	Forwarded to PC
4/7/11	EDC	Email regarding H&S inspection of cemetery indicating EDC ownership	Clerk requested confirmation of EDC ownership

Highways & Flooding

46/11 Chair confirmed he had met with John Banks of the Highways Dept. EDC. on several issues. The outcome was:

- work to address flooding outside the Alms Houses will require 4 gullies to be built and support built 5 metres from the Well. Mr Banks had suggested that whilst working in the area with the appropriate heavy machinery, remedial work to support the bank of the beck between the well and the bank could be done by laying two courses of stone. The P.C. agreed in principle, subject to confirmation on price and agreement with the Highway chief.
- Drainage to the land at the cemetery, needs to be revised. Mr. Banks indicated that the area requiring remedial work to drains came under a different department of EDC and not Highways. He will refer the work to the appropriate department. However, work still needs to be carried out within the cemetery area which is not the responsibility of EDC.
- The broken manhole outside the entrance to the gate of the cemetery is the responsibility of the Parish Council, and has been covered by a large paving stone to limit potential for accidents.

Village Greens

47/11 Gayle Bell submitted copies of her report on the progress of registering the village greens, which has reached stale-mate. Jan Darrell of Friends of the Lake District had indicated her willingness to act as go between in an effort to progress the feasibility of a Scheme of Management of the Greens for the Parish Council.

Action: Chair to liaise with Jan Darrell.

Works programme

48/11 Programme of Works was **agreed** for completion by March 31st 2012:

a. Village Greens.

- b. Cemetery Drainage works
- c. Status of Village Hall ownership.

Action: Chair to address

Date of Next Meeting

49/11 Next meeting was agreed for 6th September.

Signed Mr G Parkin _____ **Date** _____

Accounts to 1st June 2011

Date	Details	Receipt	Payment
	balance brought forward	12,339.97	
16-May-11	Heart of Eden Dev Trust (Yr 3)		308.00
	totals	12,339.97	308.00
	balance carried forward		12,031.97
	Allocated to burial ground budget		7,000.00
	Available balance		5,031.97